



# Invoicing Management

**Invoicing Management** is the **Arcadia Suite** application for the generation of invoices and receipts of clients of local credits and fleets, and for the management of the collections coming from those invoices.

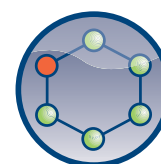
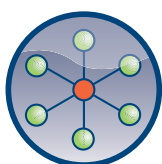
It can manage bank remittances, statements of accounts and receipt portfolios, apart from generating customised reports.

## To Highlight

**Invoicing Management** allows **issuing and managing invoices and statements of accounts** in terms of the particularities of the client such as days of payment, format or grouping of the invoices, specific series numbers, etc.

**Save administrative expenses** using the submittal of electronic invoices in PDF format by e-mail.

**Invoicing Management** makes the administrative management of your business easier, giving a particular treatment to each client or group of clients.



# Invoicing Management

## General Characteristics

- Definition and creation of concepts.
- Invoicing parameters.
  - Groups of clients.
  - Special discounts.
  - Payment formulas.
  - Forms of payment.
- Invoicing series.
- Invoicing periods.
- Rates.
- Bank accounts.
- Invoices.
  - Generation of invoices and export to different formats such as PDF.
  - Submittal of invoices by e-mail.
  - Discounts.
  - Outstanding invoices.
  - Invoice searches.
  - Credit notes.
- Receipts.
  - Generation of receipts.
  - Issuance of receipts.
  - Portfolio of receipts.
  - Generation of electronic remittances.
  - Search of receipts.
- Collections and payments.
- Accounts receivable.
- Current accounts with clients.
- Statement of accounts.
- Customised reports.

## Use Requirements

- Web browser.
- Screen resolution equal to or greater than 1024x768.
- Internet connection.
- Keyboard.
- Mouse or tactile screen.

## Official Approvals and Certifications

All **Arcadia Suite** applications operate with the data exchange format of **PCATS** (Petroleum Convenience Alliance for Technology Standards) and adopt the standards **NACS** (National Association for Convenience Stores).

**Avalon** is a member of **PCATS** since the year 2.006.



## Related Products

**Front Office** and Head Office products related with **Invoicing Management**:

